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**BRACKNELL FOREST BOROUGH COUNCIL  
LIST OF FORTHCOMING KEY DECISIONS (25 JULY 2014)**

This document lists all key decisions due to be taken in the coming months in accordance with the Local Authorities (Executive Arrangements) (Access to Information) (England) Regulations 2012. A key decision in Bracknell Forest is one that involves income or expenditure of over £400k or affects more than one electoral ward. An updated list will be published on Thursday each week.

The decision makers referred to throughout this document are as follows:

**Executive:**

Councillor Paul Bettison, The Leader and Executive Member for Council Strategy and Community Cohesion (Chairman)

Councillor Alan Ward, Executive Member for Transformation & Finance (Vice-Chairman)

Councillor Chris Turrell, Executive Member for Planning & Transport

Councillor Gareth Barnard, Executive Member for Children, Young People & Learning

Councillor Dale Birch, Deputy Leader & Executive Member for Adult Social Care & Health

Councillor Marc Brunel-Walker, Executive Member for Economic Development & Regeneration

Councillor Dorothy Hayes, Executive Member for the Environment

Councillor Iain McCracken, Executive Member for Culture, Corporate Services & Public Protection

**Bracknell Town Centre Regeneration Committee:**

Councillor Marc Brunel-Walker, Executive Member for Economic Development & Regeneration (Chairman)

Councillor Chris Turrell, Executive Member for Planning & Transport

Councillor Paul Bettison, The Leader and Executive Member for Council Strategy and Community Cohesion

Councillor Gareth Barnard, Executive Member for Children, Young People & Learning

Councillor Iain McCracken, Executive Member for Culture, Corporate Services & Public Protection

Each individual executive member may also make decisions as too may the following officers:

Timothy Wheadon, Chief Executive, Easthampstead House, Town Square, Bracknell, RG12 1AQ.

Alison Sanders, Director of Corporate Services, Easthampstead House, Town Square, Bracknell, RG12 1AQ

Vincent Paliczka, Director of Environment, Culture & Communities, Time Square, Market Street, Bracknell RG12 1JD.

Glyn Jones, Director of Adult Social Care, Health & Housing, Time Square, Market Street, Bracknell RG12 1JD.

Janette Karklins, Director of Children, Young People & Learning, Seymour House, 38 Broadway, Bracknell RG12 1AU.

For any query regarding this document, please contact Derek Morgan in Democratic Services on (01344) 352044 or [derek.morgan@bracknell-forest.gov.uk](mailto:derek.morgan@bracknell-forest.gov.uk).

## LIST OF KEY DECISIONS

Reference	Title	Decision Maker and Date of Decision
I047850	Proposed Neighbourhood Area - Warfield Parish	Executive Member for Planning & Transport 14 Jul 2014
I046945	Broadband and Internet Related Services to Schools - Contract Extension	Director of Children, Young People & Learning 16 Jul 2014
I047079	Residents' Parking Scheme - Traffic Regulation Order Consultation	Executive Member for Planning & Transport 17 Jul 2014
I046453	Commitment Budget report 2015/16 - 2017/18	Executive 22 Jul 2014
I045629	Community Learning Development Plan 2014/15	Executive 22 Jul 2014
I045676	Equality Framework for Local Government Peer Review Outcome	Executive 22 Jul 2014
I047781	Pan Berkshire Adoption Service	Executive 22 Jul 2014
I048379	Eastern Road Procurement Plan	Executive Member for Adult Services, Health and Housing 25 Jul 2014
I046888	Traffic Regulation Order- Proposed Waiting Prohibitions & Restrictions	Executive Member for Planning & Transport 1 Aug 2014
I048728	Food Law Enforcement Plan 2014/15	Executive Member for Culture, Corporate Services and Public Protection 8 Aug 2014
I048569	Contract Award for Human Resources/Payroll system	Executive Member for Transformation & Finance 14 Aug 2014
I046157	Bracknell Town Centre Regeneration - Update	Bracknell Town Centre Regeneration Committee 8 Sep 2014
I037634	Construction Framework Procurement Plan	Executive Member for Children, Young People & Learning, Director of Children, Young People & Learning, Director of Corporate Services, Executive Member for Transformation & Finance 16 Sep 2014
I046759	Business & Enterprise Work Programme	Executive 23 Sep 2014
I046268	Education Capital Programme - Cranbourne Primary School Award of Contract	Executive 23 Sep 2014
I048637	Endorsement of Community Hub Provision	Executive 23 Sep 2014
I048441	Enforcement Policy (Regulatory Services)	Executive 23 Sep 2014
I048672	Redevelopment of Coopers Hill	Executive 23 Sep 2014
I047943	Bracknell Forest Partnership Community Engagement Strategy 2013/16 - Annual Monitoring 2013/4	Executive Member for Council Strategy and Community Cohesion 6 Oct 2014
I047693	The Blue Mountain Programme: Delivery Strategy for the Learning Village and Community Facilities	Executive 21 Oct 2014
I048542	Use of Suitable Alternative Natural Greenspace (SANG) land at Shepherd Meadows, Sandhurst by Surrey Heath Borough Council	Executive 21 Oct 2014
I046170	Bracknell Town Centre Regeneration - Update	Bracknell Town Centre Regeneration Committee 3 Nov 2014
I048159	"All of Us" Equality Scheme 2013/14	Executive Member for Council Strategy and Community Cohesion 19 Nov 2014

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I046445	Draft Capital Budget 2015/16	Executive 16 Dec 2014
I046350	Draft Revenue Budget 2015/16	Executive 16 Dec 2014
I048610	Sexual Health Procurement	Executive 16 Dec 2014
I048448	Equality Information Publishing 2013-14	Executive Member for Council Strategy and Community Cohesion 21 Jan 2015
I046447	Capital Budget 2015/16	Executive 10 Feb 2015
I046352	Revenue Budget 2015/16	Executive 10 Feb 2015
I048874	Thames Basin Heaths Special Protection Area Mini Plan Expenditure	Executive Member for Culture, Corporate Services and Public Protection 26 Sep 2014

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**BRACKNELL FOREST COUNCIL**

**LOCAL AUTHORITIES (EXECUTIVE ARRANGEMENTS) (ACCESS TO INFORMATION)  
(ENGLAND) REGULATIONS 2012**

**NOTICE OF KEY DECISION**

Notice is hereby given that the Chief Executive is to be asked to make a key decision on Not before 1 Feb 2014 in respect of the following:

**TITLE:** Town Centre Development Arrangements

**SERVICE AREA:** Chief Executive's Office

**PURPOSE OF DECISION:**

To enter into an agreement to bring forward regeneration in Bracknell Town Centre.

**ISSUE REFERENCE:** I042370

**FIRST PUBLISHED:** July 2013

The Chief Executive will be considering a report prepared by the Assistant Chief Executive. A copy of the report and any other documents will be available for inspection at Easthampstead House, Town Square, Bracknell, RG12 1AQ.

Further information can be obtained from Victor Nicholls, Assistant Chief Executive Chief Executive's Office, Easthampstead House, Town Square, Bracknell Tel: 01344 355604  
victor.nicholls@bracknell-forest.gov.uk

**NB:** The report together with any other documents being considered (unless they contain exempt information) will be available for inspection 5 clear days before the decision is taken by the Chief Executive in Democratic Services, Easthampstead House, Town Square, Bracknell, RG12 1AQ or on the Council's web site. Copies may be requested from Democratic Services but a fee will be payable.

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**BRACKNELL FOREST COUNCIL**

**LOCAL AUTHORITIES (EXECUTIVE ARRANGEMENTS) (ACCESS TO INFORMATION)  
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**NOTICE OF KEY DECISION**

Notice is hereby given that the Executive Member for Planning & Transport is to be asked to make a key decision on 14 Jul 2014 in respect of the following:

**TITLE:** Proposed Neighbourhood Area - Warfield Parish

**SERVICE AREA:** Environment, Culture & Communities

**PURPOSE OF DECISION:**

To determine an application from Warfield Parish Council for the designation of Warfield Parish as a Neighbourhood Area

**ISSUE REFERENCE:** I047850

**FIRST PUBLISHED:** June 2014

The Executive Member for Planning & Transport will be considering a report prepared by the Director of Environment, Culture & Communities. A copy of the report and any other documents will be available for inspection at Easthampstead House, Town Square, Bracknell, RG12 1AQ.

Further information can be obtained from Max Baker, Head of Spatial Policy Environment, Culture & Communities, Time Square, Bracknell, Berkshire, RG12 1JD Tel: 01344 351902 [max.baker@bracknell-forest.gov.uk](mailto:max.baker@bracknell-forest.gov.uk)

**NB:** The report together with any other documents being considered (unless they contain exempt information) will be available for inspection 5 clear days before the decision is taken by the Executive Member for Planning & Transport in Democratic Services, Easthampstead House, Town Square, Bracknell, RG12 1AQ or on the Council's web site. Copies may be requested from Democratic Services but a fee will be payable.

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**NOTICE OF KEY DECISION**

Notice is hereby given that the Director of Children, Young People & Learning is to be asked to make a key decision on 16 Jul 2014 in respect of the following:

**TITLE:** Broadband and Internet Related Services to Schools - Contract Extension

**SERVICE AREA:** Children, Young People and Learning

**PURPOSE OF DECISION:**

To approve a two year extension to the current contract for the provision of broadband and internet related services to Bracknell Forest schools.

**ISSUE REFERENCE:** I046945

**FIRST PUBLISHED:** April 2014

The Director of Children, Young People & Learning will be considering a report prepared by the Director of Children, Young People & Learning. A copy of the report and any other documents will be available for inspection at Easthampstead House, Town Square, Bracknell, RG12 1AQ.

Further information can be obtained from Bob Welch, Chief Adviser: Learning & Achievement Learning & Achievement, Children, Young People & Learning, Time Square  
Tel: 01344 354039 bob.welch@bracknell-forest.gov.uk

This item may be considered in private. The reason is that it could involve the disclosure of exempt information under the following category of Schedule 12A of the Local Government Act 1972:

Not applicable

**NB:** The report together with any other documents being considered (unless they contain exempt information) will be available for inspection 5 clear days before the decision is taken by the Director of Children, Young People & Learning in Democratic Services, Easthampstead House, Town Square, Bracknell, RG12 1AQ or on the Council's web site. Copies may be requested from Democratic Services but a fee will be payable.

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**NOTICE OF KEY DECISION**

Notice is hereby given that the Executive Member for Planning & Transport is to be asked to make a key decision on 17 Jul 2014 in respect of the following:

**TITLE:** Residents' Parking Scheme - Traffic Regulation Order Consultation

**SERVICE AREA:** Environment, Culture & Communities

**PURPOSE OF DECISION:**

To consider objections received to the statutory consultation for the proposed Residents' Parking Scheme.

**ISSUE REFERENCE:** I047079

**FIRST PUBLISHED:** April 2014

The Executive Member for Planning & Transport will be considering a report prepared by the Director of Environment, Culture & Communities. A copy of the report and any other documents will be available for inspection at Easthampstead House, Town Square, Bracknell, RG12 1AQ.

Further information can be obtained from Nick Rose, Principal Engineer - Traffic & Safety [nick.rose@bracknell-forest.gov.uk](mailto:nick.rose@bracknell-forest.gov.uk)

**NB:** The report together with any other documents being considered (unless they contain exempt information) will be available for inspection 5 clear days before the decision is taken by the Executive Member for Planning & Transport in Democratic Services, Easthampstead House, Town Square, Bracknell, RG12 1AQ or on the Council's web site. Copies may be requested from Democratic Services but a fee will be payable.

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**NOTICE OF KEY DECISION**

Notice is hereby given that the Executive is to be asked to make a key decision on 22 Jul 2014 in respect of the following:

**TITLE:** Commitment Budget report 2015/16 - 2017/18

**SERVICE AREA:** Corporate Services

**PURPOSE OF DECISION:**

To approve the Commitment Budget and budget process for 2015/16 and beyond.

**ISSUE REFERENCE:** I046453

**FIRST PUBLISHED:** March 2014

The Executive will be considering a report prepared by the Borough Treasurer. A copy of the report and any other documents will be available for inspection at Easthampstead House, Town Square, Bracknell, RG12 1AQ.

Further information can be obtained from Calvin Orr, Chief Technical Accountant Finance - Audit & Technical, Corporate Services, Easthamsptead House Tel: 01344 352125  
calvin.orr@bracknell-forest.gov.uk

**NB:** The report together with any other documents being considered (unless they contain exempt information) will be available for inspection 5 clear days before the decision is taken by the Executive in Democratic Services, Easthampstead House, Town Square, Bracknell, RG12 1AQ or on the Council's web site. Copies may be requested from Democratic Services but a fee will be payable.



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**NOTICE OF KEY DECISION**

Notice is hereby given that the Executive is to be asked to make a key decision on 22 Jul 2014 in respect of the following:

**TITLE:** Community Learning Development Plan 2014/15

**SERVICE AREA:** Children, Young People and Learning

**PURPOSE OF DECISION:**

To endorse the Community Learning Development Plan for 2014/15 and to recommend to Council for adoption.

**ISSUE REFERENCE:** I045629

**FIRST PUBLISHED:** February 2014

The Executive will be considering a report prepared by the Director of Children, Young People & Learning. A copy of the report and any other documents will be available for inspection at Easthampstead House, Town Square, Bracknell, RG12 1AQ.

Further information can be obtained from Janet Berry, Head of Community Learning and Skills Children, Young People & Learning [janet.berry@bracknell-forest.gov.uk](mailto:janet.berry@bracknell-forest.gov.uk)

**NB:** The report together with any other documents being considered (unless they contain exempt information) will be available for inspection 5 clear days before the decision is taken by the Executive in Democratic Services, Easthampstead House, Town Square, Bracknell, RG12 1AQ or on the Council's web site. Copies may be requested from Democratic Services but a fee will be payable.

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**NOTICE OF KEY DECISION**

Notice is hereby given that the Executive is to be asked to make a key decision on 22 Jul 2014 in respect of the following:

**TITLE:** Equality Framework for Local Government Peer Review Outcome

**SERVICE AREA:** Corporate Services

**PURPOSE OF DECISION:**

To update the Executive on the outcome of the Council's LGA peer review on 28 March 2013.

**ISSUE REFERENCE:** I045676

**FIRST PUBLISHED:** February 2014

The Executive will be considering a report prepared by the Director of Corporate Services. A copy of the report and any other documents will be available for inspection at Easthampstead House, Town Square, Bracknell, RG12 1AQ.

Further information can be obtained from Abby Thomas, Head of Community Engagement and Equalities Community Engagement & Equalities, Corporate Services, Easthampstead House, Bracknell, RG12 1AQ Tel: 01344 353307 [abby.thomas@bracknell-forest.gov.uk](mailto:abby.thomas@bracknell-forest.gov.uk)

**NB:** The report together with any other documents being considered (unless they contain exempt information) will be available for inspection 5 clear days before the decision is taken by the Executive in Democratic Services, Easthampstead House, Town Square, Bracknell, RG12 1AQ or on the Council's web site. Copies may be requested from Democratic Services but a fee will be payable.

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**NOTICE OF KEY DECISION**

Notice is hereby given that the Executive is to be asked to make a key decision on 22 Jul 2014 in respect of the following:

**TITLE:** Pan Berkshire Adoption Service

**SERVICE AREA:** Children, Young People and Learning

**PURPOSE OF DECISION:**

To approve the proposal for establishing a Berkshire Shared Adoption Service arrangement, subject to satisfactory negotiations.

**ISSUE REFERENCE:** I047781

**FIRST PUBLISHED:** June 2014

The Executive will be considering a report prepared by the Director of Children, Young People & Learning. A copy of the report and any other documents will be available for inspection at Easthampstead House, Town Square, Bracknell, RG12 1AQ.

Further information can be obtained from Lorna Hunt, Chief Officer: Children's Social Care  
Chief Officer: Children's Social Care, Time Square [lorna.hunt@bracknell-forest.gov.uk](mailto:lorna.hunt@bracknell-forest.gov.uk)

**NB:** The report together with any other documents being considered (unless they contain exempt information) will be available for inspection 5 clear days before the decision is taken by the Executive in Democratic Services, Easthampstead House, Town Square, Bracknell, RG12 1AQ or on the Council's web site. Copies may be requested from Democratic Services but a fee will be payable.

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**NOTICE OF KEY DECISION**

Notice is hereby given that the Executive Member for Adult Services, Health and Housing is to be asked to make a key decision on 25 Jul 2014 in respect of the following:

**TITLE:** Eastern Road Procurement Plan

**SERVICE AREA:** Children, Young People and Learning

**PURPOSE OF DECISION:**

Approval of the Eastern Road Procurement Plan for the construction of a Special Educational Needs facility at Eastern Road.

**ISSUE REFERENCE:** I048379

**FIRST PUBLISHED:** June 2014

The Executive Member for Adult Services, Health and Housing will be considering a report prepared by the Director of Children, Young People & Learning. A copy of the report and any other documents will be available for inspection at Easthampstead House, Town Square, Bracknell, RG12 1AQ.

Further information can be obtained from David Watkins, Chief Officer: Strategy, Resources and Early Intervention Children, Young People & Learning, Time Square, Market Street, Bracknell, RG12 1JD Tel: 01344 354061 david.watkins@bracknell-forest.gov.uk

**NB:** The report together with any other documents being considered (unless they contain exempt information) will be available for inspection 5 clear days before the decision is taken by the Executive Member for Adult Services, Health and Housing in Democratic Services, Easthampstead House, Town Square, Bracknell, RG12 1AQ or on the Council's web site. Copies may be requested from Democratic Services but a fee will be payable.

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**NOTICE OF KEY DECISION**

Notice is hereby given that the Executive Member for Planning & Transport is to be asked to make a key decision on 1 Aug 2014 in respect of the following:

**TITLE:** Traffic Regulation Order- Proposed Waiting Prohibitions & Restrictions

**SERVICE AREA:** Environment, Culture & Communities

**PURPOSE OF DECISION:**

To consider a Traffic Regulation Order in relation to proposed waiting prohibitions and restrictions outside various schools as follows:

- Restriction on Loading & Unloading, 'School Keep Clear'- Holly Spring Schools.
- Proposed Waiting Prohibition- St Margaret Clitherow School.
- Proposed Waiting Prohibition and Restriction- New Scotland Hill School.
- Proposed Waiting Prohibition- Owlsmoor School.

**ISSUE REFERENCE:** I046888

**FIRST PUBLISHED:** April 2014

The Executive Member for Planning & Transport will be considering a report prepared by the Director of Environment, Culture & Communities. A copy of the report and any other documents will be available for inspection at Easthampstead House, Town Square, Bracknell, RG12 1AQ.

Further information can be obtained from Neil Mathews, Transport Development Manager  
Transport Development Manager, Time Square, Market Way, Bracknell, RG12 1 JD  
neil.mathews@bracknell-forest.gov.uk

**NB:** The report together with any other documents being considered (unless they contain exempt information) will be available for inspection 5 clear days before the decision is taken by the Executive Member for Planning & Transport in Democratic Services, Easthampstead House, Town Square, Bracknell, RG12 1AQ or on the Council's web site. Copies may be requested from Democratic Services but a fee will be payable.

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**NOTICE OF KEY DECISION**

Notice is hereby given that the Executive Member for Culture, Corporate Services and Public Protection is to be asked to make a key decision on 8 Aug 2014 in respect of the following:

**TITLE:** Food Law Enforcement Plan 2014/15

**SERVICE AREA:** Environment, Culture & Communities

**PURPOSE OF DECISION:**

To finalise the Food Law Enforcement Plan 2014-2015 prior to its submission to Council for final approval as part of the Council's Policy Framework.

**ISSUE REFERENCE:** I048728

**FIRST PUBLISHED:** July 2014

The Executive Member for Culture, Corporate Services and Public Protection will be considering a report prepared by the Director of Environment, Culture & Communities. A copy of the report and any other documents will be available for inspection at Easthampstead House, Town Square, Bracknell, RG12 1AQ.

Further information can be obtained from Robert Sexton, Head of Regulatory Services Trading Standards, Environment, Culture & Communities, Time Square Tel: 01344 352580 [robert.sexton@bracknell-forest.gov.uk](mailto:robert.sexton@bracknell-forest.gov.uk)

**NB:** The report together with any other documents being considered (unless they contain exempt information) will be available for inspection 5 clear days before the decision is taken by the Executive Member for Culture, Corporate Services and Public Protection in Democratic Services, Easthampstead House, Town Square, Bracknell, RG12 1AQ or on the Council's web site. Copies may be requested from Democratic Services but a fee will be payable.

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**NOTICE OF KEY DECISION**

Notice is hereby given that the Executive Member for Transformation & Finance is to be asked to make a key decision on 14 Aug 2014 in respect of the following:

**TITLE:** Contract Award for Human Resources/Payroll system

**SERVICE AREA:** Corporate Services

**PURPOSE OF DECISION:**

To approve the contract award for the replacement Human Resources/Payroll system.

**ISSUE REFERENCE:** I048569

**FIRST PUBLISHED:** July 2014

The Executive Member for Transformation & Finance will be considering a report prepared by the Director of Corporate Services. A copy of the report and any other documents will be available for inspection at Easthampstead House, Town Square, Bracknell, RG12 1AQ.

Further information can be obtained from Alan Nash, Borough Treasurer Corporate Services, Easthampstead House, Town Square, Bracknell Tel: 01344 352179  
alan.nash@bracknell-forest.gov.uk

**NB:** The report together with any other documents being considered (unless they contain exempt information) will be available for inspection 5 clear days before the decision is taken by the Executive Member for Transformation & Finance in Democratic Services, Easthampstead House, Town Square, Bracknell, RG12 1AQ or on the Council's web site. Copies may be requested from Democratic Services but a fee will be payable.

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**NOTICE OF KEY DECISION**

Notice is hereby given that the Bracknell Town Centre Regeneration Committee is to be asked to make a key decision on 8 Sep 2014 in respect of the following:

**TITLE:** Bracknell Town Centre Regeneration - Update

**SERVICE AREA:** Chief Executive's Office

**PURPOSE OF DECISION:**

To obtain endorsement and approval to the continuing approach to the Bracknell town centre regeneration.

**ISSUE REFERENCE:** I046157

**FIRST PUBLISHED:** February 2014

The Bracknell Town Centre Regeneration Committee will be considering a report prepared by the Assistant Chief Executive. A copy of the report and any other documents will be available for inspection at Easthampstead House, Town Square, Bracknell, RG12 1AQ.

Further information can be obtained from Victor Nicholls, Assistant Chief Executive Chief Executive's Office, Easthampstead House, Town Square, Bracknell Tel: 01344 355604  
victor.nicholls@bracknell-forest.gov.uk

This item may be considered in private. The reason is that it could involve the disclosure of exempt information under the following category of Schedule 12A of the Local Government Act 1972:

Paragraph 3 - Information relating to the financial or business affairs of any particular person (including the authority holding that information)

**NB:** The report together with any other documents being considered (unless they contain exempt information) will be available for inspection 5 clear days before the decision is taken by the Bracknell Town Centre Regeneration Committee in Democratic Services, Easthampstead House, Town Square, Bracknell, RG12 1AQ or on the Council's web site. Copies may be requested from Democratic Services but a fee will be payable.



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**NOTICE OF KEY DECISION**

Notice is hereby given that the Executive Member for Children, Young People & Learning, Director of Children, Young People & Learning, Director of Corporate Services, Executive Member for Transformation & Finance is to be asked to make a key decision on 16 Sep 2014 in respect of the following:

**TITLE:** Construction Framework Procurement Plan

**SERVICE AREA:** Children, Young People and Learning

**PURPOSE OF DECISION:**

To approve the procurement plan for the Construction Framework.

**ISSUE REFERENCE:** I037634

**FIRST PUBLISHED:** October 2012

The Executive Member for Children, Young People & Learning, Director of Children, Young People & Learning, Director of Corporate Services, Executive Member for Transformation & Finance will be considering a report prepared by the Director of Children, Young People & Learning. A copy of the report and any other documents will be available for inspection at Easthampstead House, Town Square, Bracknell, RG12 1AQ.

Further information can be obtained from David Watkins, Chief Officer: Strategy, Resources and Early Intervention Children, Young People & Learning, Time Square, Market Street, Bracknell, RG12 1JD Tel: 01344 354061 david.watkins@bracknell-forest.gov.uk

**NB:** The report together with any other documents being considered (unless they contain exempt information) will be available for inspection 5 clear days before the decision is taken by the Executive Member for Children, Young People & Learning, Director of Children, Young People & Learning, Director of Corporate Services, Executive Member for Transformation & Finance in Democratic Services, Easthampstead House, Town Square, Bracknell, RG12 1AQ or on the Council's web site. Copies may be requested from Democratic Services but a fee will be payable.

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**NOTICE OF KEY DECISION**

Notice is hereby given that the Executive is to be asked to make a key decision on 23 Sep 2014 in respect of the following:

**TITLE:** Business & Enterprise Work Programme

**SERVICE AREA:** Chief Executive's Office

**PURPOSE OF DECISION:**

To endorse the draft Work Programme for the Business & Enterprise Team.

**ISSUE REFERENCE:** I046759

**FIRST PUBLISHED:** April 2014

The Executive will be considering a report prepared by the Assistant Chief Executive. A copy of the report and any other documents will be available for inspection at Easthampstead House, Town Square, Bracknell, RG12 1AQ.

Further information can be obtained from Victor Nicholls, Assistant Chief Executive Chief Executive's Office, Easthampstead House, Town Square, Bracknell Tel: 01344 355604 [victor.nicholls@bracknell-forest.gov.uk](mailto:victor.nicholls@bracknell-forest.gov.uk)

**NB:** The report together with any other documents being considered (unless they contain exempt information) will be available for inspection 5 clear days before the decision is taken by the Executive in Democratic Services, Easthampstead House, Town Square, Bracknell, RG12 1AQ or on the Council's web site. Copies may be requested from Democratic Services but a fee will be payable.

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**NOTICE OF KEY DECISION**

Notice is hereby given that the Executive is to be asked to make a key decision on 23 Sep 2014 in respect of the following:

**TITLE:** Education Capital Programme - Cranbourne Primary School Award of Contract

**SERVICE AREA:** Children, Young People and Learning

**PURPOSE OF DECISION:**

To approve the award of contract for the Cranbourne additional classrooms works.

**ISSUE REFERENCE:** I046268

**FIRST PUBLISHED:** March 2014

The Executive will be considering a report prepared by the Director of Children, Young People & Learning. A copy of the report and any other documents will be available for inspection at Easthampstead House, Town Square, Bracknell, RG12 1AQ.

Further information can be obtained from David Watkins, Chief Officer: Strategy, Resources and Early Intervention Children, Young People & Learning, Time Square, Market Street, Bracknell, RG12 1JD Tel: 01344 354061 david.watkins@bracknell-forest.gov.uk

This item may be considered in private. The reason is that it could involve the disclosure of exempt information under the following category of Schedule 12A of the Local Government Act 1972:

Information relating to the financial or business affairs of any particular person (including the authority holding that information). (A final decision on whether this item will be determined in private will be taken during the meeting and depend upon whether the Executive wishes to discuss the tenders in detail as to do so would almost certainly involve the likely disclosure of exempt information as defined in Schedule 12A of the Local Government Act.)

**NB:** The report together with any other documents being considered (unless they contain exempt information) will be available for inspection 5 clear days before the decision is taken by the Executive in Democratic Services, Easthampstead House, Town Square, Bracknell, RG12 1AQ or on the Council's web site. Copies may be requested from Democratic Services but a fee will be payable.

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**NOTICE OF KEY DECISION**

Notice is hereby given that the Executive is to be asked to make a key decision on 23 Sep 2014 in respect of the following:

**TITLE:** Endorsement of Community Hub Provision

**SERVICE AREA:** Corporate Services

**PURPOSE OF DECISION:**

To seek endorsement for the provision of community hubs at new strategic housing sites.

**ISSUE REFERENCE:** I048637

**FIRST PUBLISHED:** July 2014

The Executive will be considering a report prepared by the Director of Corporate Services. A copy of the report and any other documents will be available for inspection at Easthampstead House, Town Square, Bracknell, RG12 1AQ.

Further information can be obtained from Abby Thomas, Head of Community Engagement and Equalities Community Engagement & Equalities, Corporate Services, Easthampstead House, Bracknell, RG12 1AQ Tel: 01344 353307 [abby.thomas@bracknell-forest.gov.uk](mailto:abby.thomas@bracknell-forest.gov.uk)

**NB:** The report together with any other documents being considered (unless they contain exempt information) will be available for inspection 5 clear days before the decision is taken by the Executive in Democratic Services, Easthampstead House, Town Square, Bracknell, RG12 1AQ or on the Council's web site. Copies may be requested from Democratic Services but a fee will be payable.

**BRACKNELL FOREST COUNCIL**

**LOCAL AUTHORITIES (EXECUTIVE ARRANGEMENTS) (ACCESS TO INFORMATION)  
(ENGLAND) REGULATIONS 2012**

**NOTICE OF KEY DECISION**

Notice is hereby given that the Executive is to be asked to make a key decision on 23 Sep 2014 in respect of the following:

**TITLE:** Enforcement Policy (Regulatory Services)

**SERVICE AREA:** Environment, Culture & Communities

**PURPOSE OF DECISION:**

The nature of the Environment & Public Protection Division's work is such that it must have an Enforcement Policy for most of its regulatory functions. The Policy must set out the procedure that will be adopted when seeking regulatory compliance. Our current Enforcement Policy was adopted by the Executive in June 2012. It now requires updating following the issue of the Regulators Code on 6th April 2014. This report therefore seeks approval for a revised Enforcement Policy.

**ISSUE REFERENCE:** I048441

**FIRST PUBLISHED:** June 2014

The Executive will be considering a report prepared by the Director of Environment, Culture & Communities. A copy of the report and any other documents will be available for inspection at Easthampstead House, Town Square, Bracknell, RG12 1AQ.

Further information can be obtained from Steve Loudoun, Chief Officer: Environment & Public Protection Environment, Culture & Communities, Time Square Tel: 01344 352501 [steve.loudoun@bracknell-forest.gov.uk](mailto:steve.loudoun@bracknell-forest.gov.uk)

**NB:** The report together with any other documents being considered (unless they contain exempt information) will be available for inspection 5 clear days before the decision is taken by the Executive in Democratic Services, Easthampstead House, Town Square, Bracknell, RG12 1AQ or on the Council's web site. Copies may be requested from Democratic Services but a fee will be payable.

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**NOTICE OF KEY DECISION**

Notice is hereby given that the Executive is to be asked to make a key decision on 23 Sep 2014 in respect of the following:

**TITLE:** Redevelopment of Coopers Hill

**SERVICE AREA:** Adult Social Care, Health & Housing

**PURPOSE OF DECISION:**

Proposals to redevelop the Council owned site at Coopers Hill to provide over 100 units of low cost home ownership residential accommodation and an exemplar youth arts centre/hub.

**ISSUE REFERENCE:** I048672

**FIRST PUBLISHED:** July 2014

The Executive will be considering a report prepared by the Director of Adult Social Care, Health & Housing, Director of Children, Young People & Learning. A copy of the report and any other documents will be available for inspection at Easthampstead House, Town Square, Bracknell, RG12 1AQ.

Further information can be obtained from Simon Hendey, Chief Officer: Housing Adult Social Care, Health & Housing, Time Square, Market Street, Bracknell, RG12 1JD Tel: 01344 351688 [simon.hendey@bracknell-forest.gov.uk](mailto:simon.hendey@bracknell-forest.gov.uk), David Watkins, Chief Officer: Strategy, Resources and Early Intervention Children, Young People & Learning, Time Square, Market Street, Bracknell, RG12 1JD Tel: 01344 354061 [david.watkins@bracknell-forest.gov.uk](mailto:david.watkins@bracknell-forest.gov.uk)

**NB:** The report together with any other documents being considered (unless they contain exempt information) will be available for inspection 5 clear days before the decision is taken by the Executive in Democratic Services, Easthampstead House, Town Square, Bracknell, RG12 1AQ or on the Council's web site. Copies may be requested from Democratic Services but a fee will be payable.

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**NOTICE OF KEY DECISION**

Notice is hereby given that the Executive Member for Council Strategy and Community Cohesion is to be asked to make a key decision on 6 Oct 2014 in respect of the following:

**TITLE:** Bracknell Forest Partnership Community Engagement Strategy 2013/16 - Annual Monitoring 2013/4

**SERVICE AREA:** Corporate Services

**PURPOSE OF DECISION:**

To report on the progress against actions in the Bracknell Forest Partnership Community Engagement Strategy 2013/16 during its first year of implementation, and to celebrate community engagement achievements during 2013/14

**ISSUE REFERENCE:** I047943

**FIRST PUBLISHED:** June 2014

The Executive Member for Council Strategy and Community Cohesion will be considering a report prepared by the Director of Corporate Services. A copy of the report and any other documents will be available for inspection at Easthampstead House, Town Square, Bracknell, RG12 1AQ.

Further information can be obtained from Samantha Wood, Community Engagement and Equalities Officer [samantha.wood@bracknell-forest.gov.uk](mailto:samantha.wood@bracknell-forest.gov.uk)

**NB:** The report together with any other documents being considered (unless they contain exempt information) will be available for inspection 5 clear days before the decision is taken by the Executive Member for Council Strategy and Community Cohesion in Democratic Services, Easthampstead House, Town Square, Bracknell, RG12 1AQ or on the Council's web site. Copies may be requested from Democratic Services but a fee will be payable.

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**BRACKNELL FOREST COUNCIL**

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**NOTICE OF KEY DECISION**

Notice is hereby given that the Executive is to be asked to make a key decision on 21 Oct 2014 in respect of the following:

**TITLE:** The Blue Mountain Programme: Delivery Strategy for the Learning Village and Community Facilities

**SERVICE AREA:** Children, Young People and Learning

**PURPOSE OF DECISION:**

That the Executive approve the delivery strategy for the Learning Village (A nursery, two form entry primary and seven form entry secondary all through school) and community facilities for the site at Blue Mountain

**ISSUE REFERENCE:** I047693

**FIRST PUBLISHED:** May 2014

The Executive will be considering a report prepared by the Director of Children, Young People & Learning. A copy of the report and any other documents will be available for inspection at Easthampstead House, Town Square, Bracknell, RG12 1AQ.

Further information can be obtained from Director of Children, Young People & Learning

This item may be considered in private. The reason is that it could involve the disclosure of exempt information under the following category of Schedule 12A of the Local Government Act 1972:

(3) Information relating to the financial or business affairs of any particular person (including the authority holding the information)

**NB:** The report together with any other documents being considered (unless they contain exempt information) will be available for inspection 5 clear days before the decision is taken by the Executive in Democratic Services, Easthampstead House, Town Square, Bracknell, RG12 1AQ or on the Council's web site. Copies may be requested from Democratic Services but a fee will be payable.



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**NOTICE OF KEY DECISION**

Notice is hereby given that the Executive is to be asked to make a key decision on 21 Oct 2014 in respect of the following:

**TITLE:** Use of Suitable Alternative Natural Greenspace (SANG) land at Shepherd Meadows, Sandhurst by Surrey Heath Borough Council

**SERVICE AREA:** Environment, Culture & Communities

**PURPOSE OF DECISION:**

To seek agreement to the use of existing Bracknell Forest Council owned Suitable Alternative Natural Greenspace (SANG) at Shepherd Meadows, Sandhurst to allow avoidance impact measures for sites in Surrey Heath that lie within 5km of the SANG. This will provide sufficient capacity for 500 dwellings (equivalent to 1,200 new residents) in the west of Surrey Heath Borough.

**ISSUE REFERENCE:** I048542

**FIRST PUBLISHED:** July 2014

The Executive will be considering a report prepared by the Director of Environment, Culture & Communities. A copy of the report and any other documents will be available for inspection at Easthampstead House, Town Square, Bracknell, RG12 1AQ.

Further information can be obtained from Max Baker, Head of Spatial Policy Environment, Culture & Communities, Time Square, Bracknell, Berkshire, RG12 1JD Tel: 01344 351902 max.baker@bracknell-forest.gov.uk

**NB:** The report together with any other documents being considered (unless they contain exempt information) will be available for inspection 5 clear days before the decision is taken by the Executive in Democratic Services, Easthampstead House, Town Square, Bracknell, RG12 1AQ or on the Council's web site. Copies may be requested from Democratic Services but a fee will be payable.

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**BRACKNELL FOREST COUNCIL**

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**NOTICE OF KEY DECISION**

Notice is hereby given that the Bracknell Town Centre Regeneration Committee is to be asked to make a key decision on 3 Nov 2014 in respect of the following:

**TITLE:** Bracknell Town Centre Regeneration - Update

**SERVICE AREA:** Chief Executive's Office

**PURPOSE OF DECISION:**

To obtain endorsement and approval to the continuing approach to the Bracknell town centre regeneration.

**ISSUE REFERENCE:** I046170

**FIRST PUBLISHED:** February 2014

The Bracknell Town Centre Regeneration Committee will be considering a report prepared by the Assistant Chief Executive. A copy of the report and any other documents will be available for inspection at Easthampstead House, Town Square, Bracknell, RG12 1AQ.

Further information can be obtained from Victor Nicholls, Assistant Chief Executive Chief Executive's Office, Easthampstead House, Town Square, Bracknell Tel: 01344 355604  
victor.nicholls@bracknell-forest.gov.uk

This item may be considered in private. The reason is that it could involve the disclosure of exempt information under the following category of Schedule 12A of the Local Government Act 1972:

Paragraph 3 - Information relating to the financial or business affairs of any particular person (including the authority holding that information)

**NB:** The report together with any other documents being considered (unless they contain exempt information) will be available for inspection 5 clear days before the decision is taken by the Bracknell Town Centre Regeneration Committee in Democratic Services, Easthampstead House, Town Square, Bracknell, RG12 1AQ or on the Council's web site. Copies may be requested from Democratic Services but a fee will be payable.

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**BRACKNELL FOREST COUNCIL**

**LOCAL AUTHORITIES (EXECUTIVE ARRANGEMENTS) (ACCESS TO INFORMATION)  
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**NOTICE OF KEY DECISION**

Notice is hereby given that the Executive Member for Council Strategy and Community Cohesion is to be asked to make a key decision on 19 Nov 2014 in respect of the following:

**TITLE:** "All of Us" Equality Scheme 2013/14

**SERVICE AREA:** Corporate Services

**PURPOSE OF DECISION:**

To report on the progress against actions in the "All of Us" Equality Scheme 2013/14

**ISSUE REFERENCE:** I048159

**FIRST PUBLISHED:** June 2014

The Executive Member for Council Strategy and Community Cohesion will be considering a report prepared by the Director of Corporate Services. A copy of the report and any other documents will be available for inspection at Easthampstead House, Town Square, Bracknell, RG12 1AQ.

Further information can be obtained from Samantha Wood, Community Engagement and Equalities Officer [samantha.wood@bracknell-forest.gov.uk](mailto:samantha.wood@bracknell-forest.gov.uk)

**NB:** The report together with any other documents being considered (unless they contain exempt information) will be available for inspection 5 clear days before the decision is taken by the Executive Member for Council Strategy and Community Cohesion in Democratic Services, Easthampstead House, Town Square, Bracknell, RG12 1AQ or on the Council's web site. Copies may be requested from Democratic Services but a fee will be payable.

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**BRACKNELL FOREST COUNCIL**

**LOCAL AUTHORITIES (EXECUTIVE ARRANGEMENTS) (ACCESS TO INFORMATION)  
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**NOTICE OF KEY DECISION**

Notice is hereby given that the Executive is to be asked to make a key decision on 16 Dec 2014 in respect of the following:

**TITLE:** Draft Capital Budget 2015/16

**SERVICE AREA:** Corporate Services

**PURPOSE OF DECISION:**

To approve the Council's budget proposals for consultation.

**ISSUE REFERENCE:** I046445

**FIRST PUBLISHED:** March 2014

The Executive will be considering a report prepared by the Borough Treasurer. A copy of the report and any other documents will be available for inspection at Easthampstead House, Town Square, Bracknell, RG12 1AQ.

Further information can be obtained from Calvin Orr, Chief Technical Accountant Finance - Audit & Technical, Corporate Services, Easthampstead House Tel: 01344 352125  
calvin.orr@bracknell-forest.gov.uk

**NB:** The report together with any other documents being considered (unless they contain exempt information) will be available for inspection 5 clear days before the decision is taken by the Executive in Democratic Services, Easthampstead House, Town Square, Bracknell, RG12 1AQ or on the Council's web site. Copies may be requested from Democratic Services but a fee will be payable.

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**BRACKNELL FOREST COUNCIL**

**LOCAL AUTHORITIES (EXECUTIVE ARRANGEMENTS) (ACCESS TO INFORMATION)  
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**NOTICE OF KEY DECISION**

Notice is hereby given that the Executive is to be asked to make a key decision on 16 Dec 2014 in respect of the following:

**TITLE:** Draft Revenue Budget 2015/16

**SERVICE AREA:** Corporate Services

**PURPOSE OF DECISION:**

To approve the Council's budget proposals for consultation.

**ISSUE REFERENCE:** I046350

**FIRST PUBLISHED:** March 2014

The Executive will be considering a report prepared by the Borough Treasurer. A copy of the report and any other documents will be available for inspection at Easthampstead House, Town Square, Bracknell, RG12 1AQ.

Further information can be obtained from Arthur Parker, Chief Accountant Finance, Corporate Services, Easthampstead House [arthur.parker@bracknell-forest.gov.uk](mailto:arthur.parker@bracknell-forest.gov.uk)

**NB:** The report together with any other documents being considered (unless they contain exempt information) will be available for inspection 5 clear days before the decision is taken by the Executive in Democratic Services, Easthampstead House, Town Square, Bracknell, RG12 1AQ or on the Council's web site. Copies may be requested from Democratic Services but a fee will be payable.

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**NOTICE OF KEY DECISION**

Notice is hereby given that the Executive is to be asked to make a key decision on 16 Dec 2014 in respect of the following:

**TITLE:** Sexual Health Procurement

**SERVICE AREA:** Adult Social Care, Health & Housing

**PURPOSE OF DECISION:**

Bracknell Forest is undertaking a procurement for Sexual Health services for several local authorities in Berkshire as per the joint agreement. This is the decision for who will be awarded the contract following the competitive tender process.

All Wards in the Local Authorities of Reading, Wokingham, West Berkshire and Royal Borough of Windsor & Maidenhead will have access to the services.

**ISSUE REFERENCE:** I048610

**FIRST PUBLISHED:** July 2014

The Executive will be considering a report prepared by the Director of Adult Social Care, Health & Housing. A copy of the report and any other documents will be available for inspection at Easthampstead House, Town Square, Bracknell, RG12 1AQ.

Further information can be obtained from Lise Llewellyn, Director of Public Health Adult Social Care, Health and Housing, Public Health, Time Square 4th Floor North  
lise.llewellyn@bracknell-forest.gov.uk

**NB:** The report together with any other documents being considered (unless they contain exempt information) will be available for inspection 5 clear days before the decision is taken by the Executive in Democratic Services, Easthampstead House, Town Square, Bracknell, RG12 1AQ or on the Council's web site. Copies may be requested from Democratic Services but a fee will be payable.

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**NOTICE OF KEY DECISION**

Notice is hereby given that the Executive Member for Council Strategy and Community Cohesion is to be asked to make a key decision on 21 Jan 2015 in respect of the following:

**TITLE:** Equality Information Publishing 2013-14

**SERVICE AREA:** Corporate Services

**PURPOSE OF DECISION:**

To seek approval to publish the workforce and service based equality information which the Council is required to produce annually to ensure that Bracknell Forest communities are able to monitor and challenge its performance on equalities - and how it is meeting the needs of those with the Equality Act's protected characteristics.

The Council has a legal duty to publish this information by 31 January each year. The following individual services reports are produced:

1. Adult Social Care
2. Housing Services and Benefits
3. Community Safety
4. Economic Development
5. Education (including adult & community learning)
6. Children's Social Care
7. Leisure
8. Libraries
9. Customer Services
10. Workforce

The Council also produces an overarching report which summarises the above and picks out salient points, as well as including other data which looks at how it is doing against other aspects of the Equalities Act.

**ISSUE REFERENCE:** I048448

**FIRST PUBLISHED:** July 2014

The Executive Member for Council Strategy and Community Cohesion will be considering a report prepared by the Director of Corporate Services. A copy of the report and any other documents will be available for inspection at Easthampstead House, Town Square, Bracknell, RG12 1AQ.

Further information can be obtained from Samantha Wood, Community Engagement and Equalities Officer [samantha.wood@bracknell-forest.gov.uk](mailto:samantha.wood@bracknell-forest.gov.uk)

**NB:** The report together with any other documents being considered (unless they contain exempt information) will be available for inspection 5 clear days before the decision is taken by the Executive Member for Council Strategy and Community Cohesion in Democratic Services, Easthampstead House, Town Square, Bracknell, RG12 1AQ or

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**BRACKNELL FOREST COUNCIL**

**LOCAL AUTHORITIES (EXECUTIVE ARRANGEMENTS) (ACCESS TO INFORMATION)  
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**NOTICE OF KEY DECISION**

Notice is hereby given that the Executive is to be asked to make a key decision on 10 Feb 2015 in respect of the following:

**TITLE:** Capital Budget 2015/16

**SERVICE AREA:** Corporate Services

**PURPOSE OF DECISION:**

To recommend to Council the annual budget.

**ISSUE REFERENCE:** I046447

**FIRST PUBLISHED:** March 2014

The Executive will be considering a report prepared by the Borough Treasurer. A copy of the report and any other documents will be available for inspection at Easthampstead House, Town Square, Bracknell, RG12 1AQ.

Further information can be obtained from Calvin Orr, Chief Technical Accountant Finance - Audit & Technical, Corporate Services, Easthamsptead House Tel: 01344 352125  
calvin.orr@bracknell-forest.gov.uk

**NB:** The report together with any other documents being considered (unless they contain exempt information) will be available for inspection 5 clear days before the decision is taken by the Executive in Democratic Services, Easthampstead House, Town Square, Bracknell, RG12 1AQ or on the Council's web site. Copies may be requested from Democratic Services but a fee will be payable.

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**NOTICE OF KEY DECISION**

Notice is hereby given that the Executive is to be asked to make a key decision on 10 Feb 2015 in respect of the following:

**TITLE:** Revenue Budget 2015/16

**SERVICE AREA:** Corporate Services

**PURPOSE OF DECISION:**

To recommend to Council the annual budget

**ISSUE REFERENCE:** I046352

**FIRST PUBLISHED:** March 2014

The Executive will be considering a report prepared by the Borough Treasurer. A copy of the report and any other documents will be available for inspection at Easthampstead House, Town Square, Bracknell, RG12 1AQ.

Further information can be obtained from Arthur Parker, Chief Accountant Finance, Corporate Services, Easthampstead House [arthur.parker@bracknell-forest.gov.uk](mailto:arthur.parker@bracknell-forest.gov.uk)

**NB:** The report together with any other documents being considered (unless they contain exempt information) will be available for inspection 5 clear days before the decision is taken by the Executive in Democratic Services, Easthampstead House, Town Square, Bracknell, RG12 1AQ or on the Council's web site. Copies may be requested from Democratic Services but a fee will be payable.

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**NOTICE OF KEY DECISION**

Notice is hereby given that the Executive Member for Culture, Corporate Services and Public Protection is to be asked to make a key decision on 26 Sep 2014 in respect of the following:

**TITLE:** Thames Basin Heaths Special Protection Area Mini Plan Expenditure

**SERVICE AREA:** Environment, Culture & Communities

**PURPOSE OF DECISION:**

To update the decision made on 18th April 2008 to reflect the current list of Suitable Alternative Natural Greenspaces (SANGs)

**ISSUE REFERENCE:** I048874

**FIRST PUBLISHED:**

The Executive Member for Culture, Corporate Services and Public Protection will be considering a report prepared by the Director of Environment, Culture & Communities. A copy of the report and any other documents will be available for inspection at Easthampstead House, Town Square, Bracknell, RG12 1AQ.

Further information can be obtained from Richard Walton, Head of Parks and Countryside Parks & Countryside, Environment, Culture & Communities, Time Square, Bracknell, RG12 1JD Tel: 01344 351226 [richard.walton@bracknell-forest.gov.uk](mailto:richard.walton@bracknell-forest.gov.uk)

**NB:** The report together with any other documents being considered (unless they contain exempt information) will be available for inspection 5 clear days before the decision is taken by the Executive Member for Culture, Corporate Services and Public Protection in Democratic Services, Easthampstead House, Town Square, Bracknell, RG12 1AQ or on the Council's web site. Copies may be requested from Democratic Services but a fee will be payable.

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